



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Catherine S Gerten

Type: Renewal Inspection **Date:** 04/25/2017 **Time:** 07:38 AM

Director: Catherine S Gerten

Contact: _____

Licensing Worker: Crystal Wavrick **Phone #:** (406) 329-1589

Time: 07:38 AM # **children:** 7 # **under 2:** 0 # **caregivers:** 1
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

| | |
|-----|--|
| Yes | 1. License |
| No | <p>2. Overlap</p> <p>37.95.702(1) (1) Except for approved overlap care there shall be at least 2 caregivers caring for the children at all times when there are more than 6 children present at the home.</p> <p>The intent of this rule was not met:</p> <p>Based on observation, CCL found that there were 7 children in care with one caregiver.</p> <p>PLAN OF CORRECTION ACCEPTED</p> |

BUILDING/FIRE REQUIREMENTS

| | |
|-----|--|
| No | <p>3. Inside Facility</p> <p>37.95.121(1) (1) Cleaning materials, flammable liquids, detergents, aerosol cans, and toxic materials must be kept in their original containers and in a place inaccessible to children. They must be used in such a way that will not contaminate play surfaces, food, food preparation areas, or constitute a hazard to the children.</p> <p>The intent of this rule was not met:</p> <p>Based on observation, CCL found that cleaning materials were accessible to the children in care. CCL observed the cleaner, CLR in an unlocked cabinet under the sink in the bathroom.</p> <p>PLAN OF CORRECTION ACCEPTED</p> <p>37.95.705(10) (10) Protective receptacle covers must be installed on electrical outlets in all areas occupied by children under 5 years of age.</p> <p>The intent of this rule was not met:</p> <p>Based on observation, CCL found that one outlet was not covered in the play room and another outlet was not covered in the nap room.</p> <p>PLAN OF CORRECTION ACCEPTED</p> |
| Yes | 4. Fire Safety |
| No | <p>5. Equipment</p> <p>37.95.1016(2) (2) The facility shall provide adequate and safe equipment such as cribs, swings, playpens, and adult rocking chairs. All equipment must meet current federal safety regulations.</p> <p>The intent of this rule was not met:</p> <p>Based on observation, CCL found that one of the playpens was not safe. CCL observed a hole in the netting of one of the playpens.</p> <p>PLAN OF CORRECTION ACCEPTED</p> |
| Yes | 6. Exiting |

OUTDOOR TOUR

| | |
|----|---|
| No | <p>7. Play Area</p> <p>37.95.121(5) (5) The indoor and outdoor play areas must be clean, reasonably neat, and free from accumulation of dirt,</p> |
|----|---|

OUTDOOR TOUR

rubbish, or other health hazards.

The intent of this rule was not met:

Based on observation, CCL found that the outdoor area was not free from health hazards. CCL observed a pot full of standing water under the water spicket outside, posing a health risk to children.

PLAN OF CORRECTION ACCEPTED

| | |
|-----|-------------|
| N/A | 8. Swimming |
|-----|-------------|

PROGRAM ISSUES

| | |
|-----|----------------|
| Yes | 9. Supervision |
|-----|----------------|

| | |
|-----|-------------------------------|
| Yes | 10. Provider Responsibilities |
|-----|-------------------------------|

| | |
|-----|----------------|
| Yes | 11. Activities |
|-----|----------------|

| | |
|-----|----------------|
| N/A | 12. Night Care |
|-----|----------------|

HEALTH ISSUES

| | |
|-----|-----------------------|
| Yes | 13. Illness Exclusion |
|-----|-----------------------|

| | |
|-----------|--|
| No | <p>14. Health Prevention</p> <p>37.95.183(2)(a-g)</p> <p>(2) A first aid kit must be kept on site at all times and must at a minimum contain :</p> <ul style="list-style-type: none"> (a) Unexpired syrup of ipecac (one ounce bottle) which may be administered only upon directive from the Emergency Montana Poison Control Center or upon directive of the local emergency service program (i.e., 911 operator, local hospital, or physician); (b) Sterile, absorbent bandages; (c) A cold pack; (d) Tape and a variety of band-aids; (e) Tweezers and scissors; (f) The toll free number for the Emergency Montana Poison Control Center, 1(800) 222-1222; (g) Disposable single use gloves. <p>The intent of this rule was not met:</p> <p>Based on observation; review of first aid kit, CCL found that the kit did not contain the following items: scissors.</p> <p>PLAN OF CORRECTION ACCEPTED</p> |
|-----------|--|

MEDICATION

| | |
|--------------|--------------------|
| Not Observed | 15. Administration |
|--------------|--------------------|

| | |
|-----------|---|
| No | <p>16. Storage</p> <p>37.95.182(2)</p> <p>(2) Any nonprescription medication brought into the facility for use by a specific child shall be labeled with the following information:</p> <ul style="list-style-type: none"> (a) the date; (b) child's first and last name; (c) specific legible instructions for administration and storage (i.e., the manufacturer's instructions); and (d) the name of the health care provider, parent, or guardian who made the recommendation. <p>The intent of this rule was not met:</p> <p>Based on observation, CCL found that non-prescription medication was not labeled with the following</p> |
|-----------|---|

MEDICATION

information: the child's first and last name. CCL observed diaper rash cream that was not labeled with child's first and last name.

PLAN OF CORRECTION ACCEPTED

INFANTS/TODDLERS

| | |
|--------------|--|
| No | 17. Diapering 37.95.1001(3) (3) Diaper-changing surfaces shall be cleaned after each use by washing or by changing a pad or disposable sheeting and sanitized or covered for reuse. The intent of this rule was not met: Based on observation, CCL found that diaper-changing surfaces were not able to be properly cleaned after each use due to tears in diaper changing pad exposing internal foam/material. PLAN OF CORRECTION ACCEPTED |
| Yes | 18. Feeding |
| N/A | 19. Bathing |
| Not Observed | 20. Sleeping |
| Not Observed | 21. Activities |
| Not Observed | 22. Outdoor Activities |

NUTRITION/FOOD ISSUES

| | |
|--------------|--------------------|
| Yes | 23. Sanitation |
| Not Observed | 24. Meal Frequency |
| Not Observed | 25. Special Diet |

TRANSPORTATION

| | |
|-----|----------------------------|
| N/A | 26. Basic Requirements |
| N/A | 27. Child Passenger Safety |

WRITTEN RECORDS

| | |
|----|---|
| No | 28. Parent Information 37.95.115(1) (1) The following written information shall be made available to all parents: <ul style="list-style-type: none"> (a) A typical daily schedule of activities; (b) Admission requirements, enrollment procedures, hours of operation; (c) Frequency and type of meals and snacks served; (d) Fees and payment plan; (e) Regulations concerning sick children; (f) Transportation and trip arrangements; (g) Discipline policies; and (h) Department day care licensing requirements. The intent of this rule was not met: Based on observation and interview; review of facility records, provider was unable to produce the following written information: regulations concerning sick children; discipline policies. |
|----|---|

WRITTEN RECORDS

PLAN OF CORRECTION ACCEPTED

| | |
|------------------|--|
| <p>No</p> | <p>29. Facility Records</p> <p>37.95.1005(11) (11) Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping. The intent of this rule was not met:</p> <p>Based on observation, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment.</p> <p>PLAN OF CORRECTION ACCEPTED</p> |
|------------------|--|

| | |
|------------------|--|
| <p>No</p> | <p>30. Child File Review</p> <p>37.95.128(1)(a-d) (1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by: (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or (d) A naturopathic physician licensed under Title 37, chapter 26, MCA. The intent of this rule was not met:</p> <p>Based on record review, CCL found that there were 2 children under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.</p> <p>PLAN OF CORRECTION ACCEPTED 37.95.141(5)(a-d) (5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file: (a) written information on each child explaining any special needs of the child, including allergies; (b) a release or authorization of persons allowed to pick up the child; (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and The intent of this rule was not met:</p> <p>Based on record review, CCL found that the following information was not on file: for 5 children an emergency consent form was either not on file or was incomplete. See enclosed copy of children's record review.</p> <p>PLAN OF CORRECTION ACCEPTED</p> |
|------------------|--|

| | |
|---------------------|----------------------------|
| <p>Not Observed</p> | <p>31. Medication File</p> |
|---------------------|----------------------------|

| | |
|---------------------|----------------------------------|
| <p>Not Observed</p> | <p>32. Caregiver File Review</p> |
|---------------------|----------------------------------|

| | |
|------------------|--|
| <p>No</p> | <p>33. First Aid Requirements</p> <p>37.95.183(1) (1) Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to: (a) procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1 (800) 222-1222 when a child is suspected of having ingested any poisonous or</p> |
|------------------|--|

WRITTEN RECORDS

toxic substance; and

(b) directions for calling parents or someone else designated as responsible for the child when a child is sick or injured.

The intent of this rule was not met:

Based on observation and interview; review of facility records, CCL found that the provider did not have written policies for first aid consistent with recommendations from the American Red Cross that includes the following information: procedures for handling medical emergencies, including calling the Montana Poison Control Center; directions for calling parents or someone parents or someone else designated as responsible for the child when a child is sick or injured.

PLAN OF CORRECTION ACCEPTED

ADMINISTRATIVE RECORDS

| | |
|-----|----------------------------------|
| Yes | 34. License-Certificate |
| N/A | 35. Facility Requirements |
| Yes | 36. Registration/License Process |